



**Leeds English  
Language School**  
Effective Learning

## **Students with special educational needs, learning difficulties and disabilities policy**

Leeds English Language School accepts that in many countries special educational needs and disabilities may be assessed differently and therefore we may enrol students without knowledge of any special educational needs. However, the school asks for all applicants to declare any known special needs, learning difficulties and/or disabilities as part of their application.

The school treats all declared special needs on a case by case basis through discussions between the management team and director. The school reserves the right to assess the needs of each student and make a judgement about the ability of the school to meet those needs.

Currently, the school has some limited wheelchair access and disabled toilet facilities. However, where the school feels that it is unable to cater adequately for a student's needs, it reserves the right to refuse admission.

Students who have been accepted and do have special needs or a disability will be risk assessed. This will be recorded and placed in the class register so that information is available for the teacher when planning.

Students who do not declare their disability or learning needs, and for whom the school believes it is unable to cater adequately, would be asked to leave the school with a full refund of fees minus an administration fee.